



Procurement Services
Lucas Administrative Center, 617
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ADDENDUM NO: 3

RFP No: NKU-27-18

Commodity: Food and Beverage Services

Date: 11/28/2018

Due Date: 12/21/2018

BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.

Northern Kentucky University has received the following requests in reference to RFP # NKU-27-18 Food and Beverage Services. Please see below for questions and answers.

1. Page 6, #1 of the RFP states that: Contract Term is for ten (10) years with the option to renew for five (5) additional one year terms all beginning on July 1, 2020. Page 79, item B states that the INITIAL CONTRACT PERIOD is July 1, 2020 through June 30, 2029 (9 years). Please clarify.

The initial contract will be for ten (10) fiscal year's beginning July 1, 2020.

- 2.) Please provide the participant breakdown of mandatory vs. voluntary meal plans, by specific plan type, by semester for the last two academic years and Fall 2018. This question was already asked by one of our competitors and NKU's response was that the information was included in an attached file, but it wasn't provided in addendum #2

Please see the attached file on page 3.

- 3.) How many years can capital investment be amortized? 10-year contract term or over 15 years that includes initial 10-year contract term and five (1) year contract extensions?

We would recommend that any amortization be based on the original ten (10) year contract. The university will not accept any responsibility for unamortized capital beyond the initial ten (10) year contract.

- 4.) Page 40 of the RFP states that the contractor is responsible to maintain inventory and repair records for all major kitchen equipment and furniture and also the tracking of relocation and movement of equipment. How will this be coordinated and communicated by the University since building and equipment maintenance will be provided by the university as stated in page 38 of the RFP?

It will be the responsibility of the contractor, by individual location, to keep track/inventory of all equipment and furnishings. Additionally, the log will include any relocation of equipment/furnishings as well as equipment maintenance/repair/replacement/salvage.

- 5.) Page 58 of the RFP states that board rates for the initial term of any contract resulting from this RFP shall be as specified in this RFP. Please indicate where this information can be located in the RFP.

In your proposal the university would like to see a proposed listing of meal plans/first year daily rates/and any board transfer plans you may/may-not be proposing.

- 6.) Page 59 of the RFP states that proposed changes to catering prices will be submitted and due no later than 30 days prior to contract renewal date of the term for any contract extension. Please confirm the University's interpretation of "Renewal Date".

Renewal date is considered on an annual basis. July 1, xxxx should be considered the annual renewal date.

- 7.) Page 71 of the RFP asks to provide a complete listing of all current University accounts operated by Offeror. Some of our contracts include confidentiality clauses. Would a regional list of University accounts fulfill this RFP requirement?

The university would like to review a nation-wide listing of accounts for all potential contractors.

- 8.) Page 89 of the RFP states that the selected Business Partner will provide sponsorship to the Office of the Vice President of Advancement, to one of several significant events. Please specify the scope and financial commitment that is being requested for this sponsorship.

The actual event will be identified and the financial commitment will be agreed upon during the negotiation period. At this time we do not anticipate an amount greater than \$15,000.00.

- 9.) Would you consider extending the due date?

After consultation and consideration, we will not be extending the due date for the initial proposals.

THE END

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Spring 2016		Fall 2016		Spring 2017		Fall 2017		Spring 2018		Fall 2018	
Residential Meal plans	Count	Residential Meal plans	Count	Residential Meal plans	Count	Residential Meal plans	Count	Residential Meal plans	Count	Residential Meal plans	Count
15 Meals with \$100 Flex	480	15 Meals with \$100 Flex	645	15 Meals with \$100 Flex	595	15 Meals with \$100 Flex	549	15 Meals with \$100 Flex	496	15 Meals with \$100 Flex	569
Freedom 2 w\$100	280	Freedom 2 w\$100	16	Freedom 2 w\$100	28	15 meals plus Carryout	12	15 meals plus Carryout	12	15 meals plus Carryout	32
Ultimate with \$100 Flex	510	Ultimate with \$100 Flex	531	Ultimate with \$100 Flex	473	Ultimate with \$100 Flex	504	Ultimate with \$100 Flex	392	Ultimate with \$100 Flex	416
Block 125 with \$325 Flex	162	Block 125 with \$325 Flex	173	Special \$99 MP	10	Block 125 with \$325 Flex	217	Block 125 with \$325 Flex	193	Block 125 with \$325 Flex	193
Block 150 with \$175 Flex	82	Block 150 with \$175 Flex	120	Block 125 with \$325 Flex	152	Block 150 with \$175 Flex	152	Block 150 with \$175 Flex	115	Block 150 with \$175 Flex	83
Block 75 with \$575 Flex	65	Block 75 with \$575 Flex	103	Block 150 with \$175 Flex	86	Block 75 with \$575 Flex	124	Block 75 with \$575 Flex	129	Block 75 with \$575 Flex	134
Block 100 with \$425 Flex	79	Block 100 with \$425 Flex	122	Block 75 with \$575 Flex	104	Block 100 with \$425 Flex	155	Block 100 with \$425 Flex	136	Block 100 with \$425 Flex	150
5 a week with \$575	52	5 a week with \$575	18	Block 100 with \$425 Flex	112	1,713		1,473		1,577	
1,710		1,728		5 a week with \$575	29	Commuter meal plans		Commuter meal plans		Commuter meal plans	
Commuter meal plans		Commuter meal plans		1,589		35 Everywhere Plan	17	35 Everywhere Plan	20	35 Everywhere Plan	37
NorseChoice15	81	NorseChoice15	60	Commuter meal plans		45 Everywhere Plan	29	45 Everywhere Plan	38	45 Everywhere Plan	70
Norse Choice 25	80	Norse Choice 25	86	NorseChoice15	64	SU and Einsteins 35 Best value	154	SU and Einsteins 35 Best value	164	SU and Einsteins 35 Best value	132
Norse Choice 35	167	Norse Choice 35	181	Norse Choice 25	97	SU and Einsteins 25 Basic	77	SU and Einsteins 25 Basic	93	SU and Einsteins 25 Basic	70
FacultyStaffChoice 10	1	FacultyStaffChoice 10	0	Norse Choice 35	192	SU and Einsteins 15 Sampler	92	SU and Einsteins 15 Sampler	96	SU and Einsteins 15 Sampler	47
FacultyStaffChoice15	1	FacultyStaffChoice15	1	FacultyStaffChoice 10	1	369		411		8 Everywhere Plan	24
FacultyStaffChoice 25	3	FacultyStaffChoice 25	0	FacultyStaffChoice15	1						
333		328		FacultyStaffChoice 25	0					380	
				355							