



Procurement Services
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ADDENDUM NO: 1

IFB/RFP No: NKU-15-18

Commodity: UK COM – NKY Campus

Date: 8/30/2018

Due Date: 9/7/2018 @ 2:00 PM EST

BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.

With regard to General Scope (Section I.A, pg. 5)

- Is it a **requirement** that the IT research being proposed includes content relative to, at a minimum, ***all*** of the initiatives identified? (i.e., “cybersecurity, risk management, data & analytics, cloud computing, application architecture, mobile development, integration, and identity & access management.”)

NKU response: *at a minimum*

With regard to Contract Term (Section I.B, pg. 5)

- The RFP says “this contract may be renewed for two additional twelve month periods at the original-quoted bid price” – we will propose the best price available to NKU via our Public Sector/Education price list, and have the ability to offer that same price (i.e. no year-over-year uplift) for a *second* twelve month term, however our policy per our contracts with all public sector and higher education clients is to include a minimum 3% uplift for the *third* 12 month term. Will this be a problem?

NKU Response: *Won't be a problem. We expect some kind of possible uplift, but please include that in the bid.*

With regard to Firm Background (Section III.B.1, pg. 8)

- Is it a **firm requirement** that the firm *has never, and will never produce vendor-sponsored research*, which compromises independence and objectivity?

NKU Response: *yes*

With regard to Project Requirements and Scoring Matrix (Section III.B.3, pgs. 8-9)

- Is it a **firm requirement** that the technical research documents and templates within the subscription are available to NKU IT staff on an ***unmetered*** basis? (In other words, there is no limit-counter to the number of times users can access or download research documents.)

NKU Response: *yes*

- Is it a **firm requirement** that the proposing firm has a minimum of 50 full-time subject matter experts available for consultative inquiries through the proposed service? (In other words, will firms be disqualified if they employ fewer than 50 full-time subject matter experts who would be available for inquiry?)

NKU Response: yes

- Is it a **firm requirement** that the proposed service includes at least one **complimentary** attendance pass to a technical conference provided by the vendor/contractor that includes a focus on “networking and informative sessions on cloud, security, data analytics, mobile development and application strategies”?

NKU Response: yes

- Will proposals that include **any** “Does Not Comply” responses to any of the 14 requirements identified in the matrix be disqualified from consideration?

NKU Response: no

With regard to the Evaluation Criteria (Section III.C), specifically the “Max Points” Matrix detailed at the top of page 11

- Could you clarify the difference between the “Proposal Scoring Matrix” worth 500 possible points, and the “Requirements” worth 200 possible points? The way we are reading the RFP, it appears these are the same thing, but perhaps “Requirements” refers to another set of proposal requirements. Please clarify.

NKU Response: The “Proposal Scoring Matrix” is an accumulation of the 3 categories listed below it. “Requirements” being one of the categories. The information provided in your reply for the “Firm Background” section will account for 200 of the overall 500. Your responses to the “Requirements” section will account for 200 of the overall 500, and the remaining 100 of the 500 will be based on the “Financial Proposal”.

With regard to Occupational License (Section IV.K, page 12)

- Given that the services proposed for this RFP consist of virtual access to electronic content through the internet and by phone—and that services do *not* include onsite physical, manual labor performed by contractors—is this indeed an applicable requirement for this RFP?

NKU Response: Occupational license will not be necessary for this project.

- If this requirement *is* applicable to this RFP, is it appropriate to await final contract award before confirming we possess the necessary licenses, or does this process need to be completed in advance of submitting our proposal?

NKU Response: N/A

- If this requirement *is* applicable to this RFP, then please double-check and/or update the Campbell County hyperlink, as it appears to be broken or at least unavailable.

NKU Response: N/A

With regard to the References addendum (pg 15)

- There’s only space here for 3 references, but the core of the RFP asks for 5 references (pg. 8, Sec. III.B.1.f) – if we provide 5 references in the core RFP response, do we still need to fill out the three references in the addendum?

NKU Response: Submit 5 references please. Disregard the reference sheet.

- The addendum includes language that implies a discrete project with unique deliverables and beginning and end dates; however the service we are proposing is a broad base membership to access content, with a consistent annual price and no “project manager”

assigned. Is this it a requirement that we fill out the addendum as-is, given there are some disparities with the type of service requested?

NKU Response: Please fill out as is.