



Procurement Services  
Lucas Administrative Center, 617  
1 Nunn Drive  
Highland Heights, KY 41099  
859.572.6605  
FAX 859.572.6995

**ADDENDUM NO: 2**

**IFB/RFP No:** NKU-69-18

**Commodity:** A&E New Residence Hall

**Date:** 6/8/2018

**Due Date:** 6/15/2018

***BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.***

1. Q: The project budget in the RFP is listed as \$20.4 million. What is the Construction budget including Construction Manager fees?  
Q: What is the anticipated construction cost?  
A: The project budget is based on an efficient layout, in the range of 220-230 SF per bed. The budget for construction, including CM fees, is \$16M.
2. Q: Will NKU be procuring furniture through your in-house approach?  
A: Yes, NKU will manage with internal staff the procurement of furniture for this building.
3. Q: A campus base map was referenced on page 3 but doesn't appear on the page referenced by the web link. Is this available elsewhere?  
A: The map has now been loaded to this site:  
<https://www.dropbox.com/sh/3kydvg2lx9s308i/AADnuc24dWXW35kq7PDeEnMWa?dl=0>
4. Q: What is the goal (in %) of MBE/WBE firm participation as part of the design team?  
Q: For MBE/DBE Participation, what percentage does a team require in order to score the maximum total points?  
A: NKU encourages the use of MBE/WBE businesses but has not formally established a MBE/WBE goal. NKU's Procurement office seeks to increase the University's MBE/WBE spending. While not a requirement, Procurement Services is asking design teams to attempt to reach 10% of the total fee to MBE/WBE firms. To assist committee members in assessment of RFP responses, provide an estimate of your team's total fees that will be earned by MBE/WBE members of your team.
5. Q: Under Tab 5, point 4 lists "unit type" as a piece of project information to provide. Please clarify what information you are seeking/what is meant by unit type.  
A: The type unit in the residence hall (if it's a residence hall), such as suite, semi-suite, modified traditional/POD style, etc.
6. Q: Who is on the Selection Committee?  
A: NKU will not provide this information.
7. Q: Will a cost estimator consultant be required from the A/E team independent of the CM?  
A: No
8. Q: Do we need to provide FFE services?  
A: No
9. Q: Can the University share a copy of the MGT Housing Study?  
A: Yes, it is loaded to:  
<https://www.dropbox.com/sh/3kydvg2lx9s308i/AADnuc24dWXW35kq7PDeEnMWa?dl=0>
10. Q: Tab 5 requires the architect to submit five to seven project examples. Our team will be composed of two separate architecture firms, with one serving as the Design Architect and the other as Architect of Record. Would you like to see five to seven projects for each of the architecture firms or just a total of five to seven projects for the two firms combined?  
A: Include no more than seven project examples for your architect "team".

11. Q: Is the "Authentication of Bid, Statement of Non-Collusion, Non-Conflict of Interest and Bidder Certifications" form required to be completed by all firms within a submitting team or just the lead firm that will hold the contract with NKU?

A: Only the Architect of Record should complete this form.

12. The new restroom design for Kentucky Hall can be found at:

<https://www.dropbox.com/sh/3kydvg2lx9s308i/AADnuc24dWXW35kq7PDeEnMWa?dl=0>

13. New aerial photos of the Norse Boulevard and the Housing area can be found at:

<https://www.dropbox.com/sh/3kydvg2lx9s308i/AADnuc24dWXW35kq7PDeEnMWa?dl=0>

14. Please see revised Scoresheet, below.

## PROJECT: New Residence Hall Score Sheet (Revised)

FIRM NAME \_\_\_\_\_

| EVALUATION CRITERIA  | WEIGHT | RATING<br>1-5 | Maximum<br>TOTAL<br>POINTS | POINTS<br>AWARDED |
|--|--------|---------------|----------------------------|-------------------|
| <b><u>Team Qualifications</u></b>  |        |               |                            |                   |
| 1. Architect   | 25     |               | 125                        |                   |
| 2. MEP Engineering Disciplines   | 15     |               | 75                         |                   |
| 3. Structural Engineering  | 5      |               | 25                         |                   |
| 4. Landscape & Civil Engineering   | 3      |               | 15                         |                   |
| 1. Geotechnical & Survey   | 2      |               | 10                         |                   |
| 6. Overall team qualifications & experience  | 10     |               | 50                         |                   |
| <b>Subtotal</b>  |        |               | <b>300 (60%)</b>           |                   |
| <b><u>Responsiveness to RFP</u></b>  |        |               |                            |                   |
| 1. Narrative content, basic understanding of NKU's vision, goals and challenges            | 10     |               | 50                         |                   |
| 2. Organization and thoroughness of RFP  | 5      |               | 25                         |                   |
| 3. Methods for expedited project facilitation, project management and schedule conformance | 8      |               | 40                         |                   |
| 4. Demonstrated ability to design within budget and limit change orders                    | 7      |               | 35                         |                   |
| <b>Subtotal</b>  |        |               | <b>150 (30%)</b>           |                   |
| <b><u>MBE/DBE Participation</u></b>  |        |               |                            |                   |
| See RFP IV.A.3. – MBE/WBE participation and Addendum #2, Question 4..                      | 10     |               | 50                         |                   |
| <b>Subtotal</b>  |        |               | <b>50 (10%)</b>            |                   |
| <b>TOTAL POINTS</b>  |        |               | <b>500 (100%)</b>          |                   |

EVALUATOR \_\_\_\_\_

END