



Procurement Services  
 Lucas Administrative Center, 617  
 1 Nunn Drive  
 Highland Heights, KY 41099  
 859.572.6605  
 FAX 859.572.6995

**ADDENDUM NO: 1**

**IFB/RFP No:** ITB NKU-19-2023

**Project /Commodity:** Heavy Equipment Rental

**Date:** 02/24/2023

**Due Date:** 03/08/2023

***BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.***

1. What is the NKU’s historical spend on this contract? Or what is the forecast for the annual spend will be on this contract?

**\$250,000 per year**

2. Will the contract be awarded to a sole vendor or will the contract be awarded by line item?

**Anticipate sole vendor**

3. Can we bid items we can supply only?

**Yes but may decline offer is NKU deems too complicated to award to multiple vendors, to do substitute different equipment, or for other reasons at NKU’s discretion**

4. Will the NKU be responsible for the damage of equipment while it is in their possession? Not limited to operator error, fire, theft or vandalism?

**NKU maintains damage and replacement insurance and has sufficient program reserves as well to cover**

5. Will the State furnish a COI or letter of self-insurance at the time of rental?

**Yes can show proof**

6. What are NKU’s standard payment terms from the invoice date?

**30 days but usually sooner**

7. Will the NKU refuel the equipment when its returned to the vendor? Assuming it is delivered with a full tank.

**Yes.**

1. Should this proposal include the operator for the leased equipment or just the rental of the equipment? I am not sure this is clearly stated.

**Just rental.**

2. I see within the proposal it states include time to grease the equipment, however I do not see mention of the required daily fuel for the leased equipment?

Fueling is conducted by NKU.

**END OF ADDENDUM**

HCV 02/24/2022