



Procurement Services
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ADDENDUM NO: 1

IFB/RFP No: NKU-17-20

Commodity: Access Controls

Date: 2/21/2020

Due Date: 4/15/2020 @ 2PM

BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.

1. Changes to bid documents:

2.1 Intent and Scope

Northern Kentucky University is seeking proposals from qualified, experienced and responsible contractors to assist the Facilities Management department in transitioning our current access control system with RS2 compatible panels, software and readers. NKU would like to keep as much of the existing system (i.e., wiring and reader devices) in place to reuse for the new RS2 system. In addition, NKU is requesting that pricing include one year of service/maintenance for the entire access control system. At the end of the first year the installing contractor will have the option to continue servicing the access control system via a service maintenance agreement. In the event the installing contractor does not want to accept the service agreement option, or does not meet satisfactory work expectations, the service contract will go out as a proposal or bid for the service. The installing contractor may or may not get the new service agreement. System conversion needs to be completed by August 14, 2020. Failure to meet this deadline will result in liquidated damages of \$1,000/day.

Timeline

The work should begin on the week of 5/18/2020 and must be completed no later than 8/14/2020 with the system fully operational. Failure to meet this deadline will result in liquidated damages of \$1,000/day.

Contract

The contract awarded based on this RFP will be for one (1) year (for install and service), with two (2) three year renewal options resulting in potentially, a seven year agreement. Each three year contract/renewal will be subject to annual adjustment. Annual adjustments will be based on changes in terms, conditions and requirements but are not to exceed a 3% maximum annually. The University may exercise renewal options at its discretion based on satisfactory performance by the Contractor.

Specs

*A manufacturers end user direct support agreement, and that the current DSX panels have a power block and that will need to be replaced as well during the upgrade.

CONTINUED

2. Pre-Bid Meeting

We cannot make the pre-bid meeting mandatory, however; we highly recommend that contractors interested in bidding should attend.

END OF ADDENDUM

RS-2/21/2020