



Procurement Services
Lucas Administrative Center, 617
1 Nunn Drive
Highland Heights, KY 41099
859.572.6605
FAX 859.572.6995

ADDENDUM NO: 1

IFB/RFP No: NKU-09-19

Commodity: Audit Services

Date: 12/20/2018

Due Date: **1/17/2019 @ 2PM**

BIDDER/RESPONDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS INVITATION FOR BID.

- We are extending the deadline to this RFP. Proposals will be due January 17th @ 2:00 PM.
- Deadline for questions has moved to January 10th @ Noon, Highland Heights KY time.
- We will be providing another tour of the campus so proposers may take a look at the elevators that were missed at the original pre-bid meeting. This meeting will begin at 9:00 AM on January 9th. We will meet on the top level of the Welcome Center Garage.
- Please see the attached sign in from the pre-bid meeting
- Please see the attached 2018 Elevator Inspection Report
- Please visit the link below see the attached Elevator Maintenance Report (callbacks)
https://mymailnku-my.sharepoint.com/:f/g/person/strausr2_nku_edu/EjSrszvWUIRMj_43d3AoZRgBrb7LhsXIjUPFXs8-acVdZA?e=mqQDGj
- Answers to questions received so far are below. Some answers are taking longer to get back than others an I will provide them as soon as possible:
 1. Can I see the last awarded contract?
This is an open records request. I will get the process started immediately and make what documents I can find available via Addendum #2.
 2. The spec says expected working hours are until 9pm weekdays. Can we not invoice for time in between 430pm and 9pm?
You Cannot
And we can only invoice for premium time only after 9pm? **That is Correct.**
 3. If awarded the contract, is there any way to exclude the bond?
I don't think this will be possible. I will forward to legal for further research.
 4. Please disregard the Personal Services Contract language. This will not be a PSC.
 5. Can we get a list of Mods planned in the near future?
YES, Nunn Hall and Old Fine Arts are in design and scheduled to be done in 2019. Steely Library is the next to have Mod done in 2020. That is as far out as we have right now. Elevator contractor to give report at end of year to help future Mods.
 6. Statement about materials and maintenance the over 5K issue:
After clarifying with upper management the statement about is labor included in the over \$5000 dollar repair. Labor is not included in the \$5000 it is only components.

For Card reader access installations, the elevator contractor is responsible for anything needed to be installed in the elevator shaft and to provide contact points for card reader termination and programming of elevator controller. Work is Billable.

T H E E N D

		NKU-9-19		
		Elevator Maintenance		
		Pre-Bid Meeting Sign-In Sheet		
		12/18/2018 @ 10 AM, Maintenance Building		
PLEASE PRINT INFORMATION LEGIBLY. THANK YOU.				
	NAME	COMPANY	PHONE NUMBER	E-MAIL
1	Carl Kosiowski	American Elevators Inc	513-769-5226	AKT@AMERICANEEV.COM
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		NKU-9-19		
		Elevator Maintenance		
		Pre-Bid Meeting Sign-In Sheet		
		12/18/2018 @ 10 AM, Maintenance Building		
PLEASE PRINT INFORMATION LEGIBLY. THANK YOU.				
	NAME	COMPANY	PHONE NUMBER	E-MAIL
1	Kelsey Glockner	thyssenkrupp Elevator	513 432 1625	kelsey.zwick@thyssenkrupp.com
2	NORB Weyer	Thyssenkrupp Elevator	513 575 6832	NORB.Weyer@Thyssenkrupp.com
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		NKU-9-19		
		Elevator Maintenance		
		Pre-Bid Meeting Sign-In Sheet		
		12/18/2018 @ 10 AM, Maintenance Building		
	PLEASE PRINT INFORMATION LEGIBLY. THANK YOU.			
	NAME	COMPANY	PHONE NUMBER	E-MAIL
1	RYAN KIOPF	ORACLE	513-226-7261	RYAN.KIOPF@ORACLEELEVATOR.COM
2	Jennifer Mosholder Colin Hill	OTIS OTIS	513-560-1632 216-321-6046	jennifer.mosholder@otis.com colin.hill@otis.com
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		NKU-9-19			
		Elevator Maintenance			
		Pre-Bid Meeting Sign-In Sheet			
		12/18/2018 @ 10 AM, Maintenance Building			
PLEASE PRINT INFORMATION LEGIBLY. THANK YOU.					
	NAME	COMPANY	PHONE NUMBER	E-MAIL	
1	ZACH Russell	Fujitec	513 265 0402	zrusnell@fujitecamerica.com	
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		NKU-9-19			
		Elevator Maintenance			
		Pre-Bid Meeting Sign-In Sheet			
		12/18/2018 @ 10 AM, Maintenance Building			
PLEASE PRINT INFORMATION LEGIBLY. THANK YOU.					
	NAME	COMPANY	PHONE NUMBER	E-MAIL	
1	Gary Lyons	P.C. Elevator Co.	859 552-9462	gary.lyons@pcelevator.com	
2	Roger Smith	ORACLE ELEVATOR CO.	502 912 9522	roger.smith@oracleelevator.com	
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Elevator Inspection 2018

Certificate #	Building	Problem
5686	Admin. Center #1	car top light isn't working
5687	Admin. Center #2	some rust on rope/check monthly
6274	ARC/Health	car call button #1 light is out
6249	Health center freight	key for pull chain access needed in fire box
11006	BAC	roller missing car rear limit
5012	Fine Arts	tag governor with safety test tag Machine room floor must be cleaned 5 year due 8/18 clean car top
11750	Fine arts/new	machine room cannot be used for storage must have working door restrictor clean car top/also pit
5013	Fine Arts/old	yellow tagged ropes have significant dia. Loss must replace rust on ropes tag governor with safety test tags fire service not working properly full load test due by 8/18
16476	Fine Arts/orch. lift	stop switch in pit broken /must repair asap
5066	U.C.	loss of diameter on ropes plan on replacement soon
5065	U.C. freight	top of car directional down not working need floor on/off key in fire box
15594	U.C. theatre	need key in nearby fire box for operation
18591	U.C. bookstore	door restrictor must work replace damaged rollers on h. way door guides
5507	MEP/center	h. way door rollers missing at each floor replace

5508	MEP/west	check hydro line may be leaking into pit clean car top
3033	Nunn Hall #3	replace ropes / loss of diameter
18590	S.U. freight	clean pit
18573	S.U. #1 west	lower level h. way door pried open with fingers will stop elevator in movement / contact
6408	Campbell Hall	phone calls Campbell county dispatch 911 not Nku dispatch
12914	Campbell Hall	chairlift annual test overdue
19890	BB&T	chairlift annual test overdue
12614	Honors House	phone in car doesn't work needs repaired
16538	U.S./Dorm #1	clean car top / clean pit
16539	U.S./Dorm #3	clean car top /clean pit need fire service key in fire box emergency light must work /plus car alarm Note: hydraulic oil looks dirty
16540	U.S./Dorm #2	clean car top /clean pit check door operator belt/replace if worn
21087	Griffin Hall #2	repair car top light
15049	New Science #3	car button panel is loose and needs to be tighten check door operator belts replace if needed
15048	New Science #2	car button panel is loose and needs to be tighten check door operator belts replace if needed
17343	Kenton Parking Garage	repair emergency phone doesn't work
12413	Steely Library	fire service phase 1 not working elevator shut down during Inspection
12414	Steely Library	car alarm not working / clean car top
3638	Northern Terrace #1	car alarm is not working / clean pit
3637	Northern Terrace #2	phase 2 on door automatically closes should remain open

		Until door close button is pushed / clean pit
3640	Callahan Hall (B)	clean elevator pit
3641	Callahan Hall (D)	clean pit machine room floor shall be clean/free of oil and dirt shut off valve is leaking oil
3642	Callahan Hall (F)	clean pit
3639	Callahan Hall (H)	clean pit / need proper fire service key in fire box